

REGISTRATION FORM

TOUR NAME _____

TOUR FEE *Please tick those that are applicable. All tours require a \$1000 deposit per person. You will need to complete a form for each person.*

Previous Tour Discount

Single Supplement

NAME *As per passport*

Family name _____ First name(s) _____ Title _____

Name known as *if different from passport* _____

Postal address

_____ Postcode _____

Phone Home _____ Work _____ Mobile _____

Email _____

TOUR PARTICIPANT LIST

When the tour is a confirmed departure, a tour participant list is collated with names and contact details which is circulated to all tour participants with the first newsletter. Please advise what you'd like included on the list:

Name and contact details.

Name only.

PASSPORT DETAILS *Please attach a photocopy of your passport biodata page.*

Passport Number _____ Expiry Date _____ Nationality _____ DOB _____

TRAVEL INSURANCE

Please arrange a quote for full travel insurance for this tour.

I will make my own arrangements and advise Calder & Lawson Tours of the relevant policy details as soon as the tour is a confirmed departure. (*insurance company, policy number and 24 hour contact number from overseas*)

Here are my insurance details:



TRAVEL ARRANGEMENTS

- I require domestic travel to Auckland Yes No

Details _____

- I would like to extend/vary my international arrangements

Yes No

Details _____

- I would like to take the tour add-on (*if one is offered with this tour*)

Yes No Still considering Not Applicable

- Cabin type required (*if applicable to this tour*)

Details _____

- I am interested in upgrading my flights to Business Class Premium Economy

- Seating preferences (*airlines will not guarantee a specific seat until you check in. Some seat requests, for example exit rows, may incur additional charges - these will be outlined to you before confirming*)

Aisle Forward Window No Preference

- Frequent Flyer information (*up to two programmes*)

_____ and _____

PREVIOUS TRAVEL WITH CALDER & LAWSON TOURS *If you are a regular traveller, list the last tour you took.*

New Traveller

Previous Traveller Tour and Year _____

TRAVELLING COMPANION AND BEDDING CONFIGURATION

Travelling alone (*paying single supplement*) Travelling alone (*require roommate for twin room*)

Travelling companion name _____

I require Twin Beds Double Bed No Bedding Preference



DIETARY REQUIREMENTS

- Dairy Free Gluten Free Nut Free Vegan Vegetarian
- Other *please specify:* _____

EMERGENCY CONTACT *Please do not use the person you are travelling with.*

Contact Name _____ Relationship to you _____

Contact Address _____

Contact Phone Number Home _____ Work _____

Mobile _____

MY HEALTH *Note that closer to the time of travel a more detailed health form will be required to be filled out.*

- Good Very good Excellent
- Smoker Non-smoker

DEPOSIT REQUIRED *\$1000 per person per tour.*

- Cheque - made payable to Calder & Lawson Tours Ltd
- Direct debit – Calder & Lawson Tours Ltd 06-0317-0008334-002

Please use your name and the tour name as a reference.

- Credit card - Please phone us with these details

I have read, and accept, the following Terms and Conditions

Name _____ Signature _____

Date _____



TERMS & CONDITIONS:

TOUR FEE INCLUDES

- Economy class air travel as detailed (excluding airport taxes)
- All airport transfers and any coach or train travel as specified in the itinerary
- Accommodation on a share-twin basis in hotels and/or ship cabins
- Meals as specified in the itinerary
- Entrance fees as specified in the itinerary
- Gratuities for local guides and/or crew of any included ships which form part of the tour itinerary

TOUR FEE EXCLUSIONS

- Passport costs (passports must be current and valid for at least six months after return to New Zealand)
- Any visa requirements
- Airline/departure taxes
- Costs for variations made outside the group arrangements
- Travel insurance
- Costs of any optional trips offered

DISCOUNTS AVAILABLE

- Previous Tour Discount - \$200 per person
- Referral Rewards if applicable

VARIATIONS IN TRAVEL

Calder & Lawson Tours are happy to arrange for you to combine your tour with other travel you wish to undertake, and to quote on these additions. Variations are subject to airline regulations. Any variation in travel plans must be made and confirmed at least three months prior to travel. In most cases you may upgrade to Premier Economy or Business Class when these services are available.

PAYMENT METHOD

Your Tour deposit and fee can be paid by cash, direct debit, cheque or Visa and Mastercard.

ENROLMENT/DEPOSIT

A deposit of \$1,000 per person is required with your registration. Some tours featuring cruises or trains may require increased deposits. To secure a place on a Travel and Learn, Journeys or Walking tours please complete the online registration or paper registration form. A deposit must be made at the time of registration. A place is not guaranteed unless your deposit has been received. Registrations will be accepted in order of receipt of deposits.

FULL PAYMENT

The balance of the tour fee is payable on or before a date which will be advised to you by Calder & Lawson Tours.

CANCELLATION/WITHDRAWAL

If the tour is cancelled due to minimum numbers not being reached by Calder & Lawson Tours, payment made will be refunded in full. Calder & Lawson Tours are unable to take responsibility should a tour not operate due to natural disaster, political unrest or other such events beyond our control. It is the passenger's responsibility to have travel insurance in place to cover such eventualities. It is therefore essential that travel insurance is arranged and paid for prior to the date by which the balance of the tour fee is payable. Once the deposit has been made and the tour is confirmed, your deposit is non-refundable. Once the final payment has been made the total tour cost is non-refundable. Again insurance cover is therefore essential.

DEPARTURE GUARANTEE

The tour will proceed provided that the specified minimum number of deposits have been received. Calder & Lawson Tours will contact those registered on the tour to advise when that tour is a definite departure.

SINGLE SUPPLEMENT

For clients travelling alone, a single supplement is payable. Calder & Lawson Tours are allocated a limited number of single occupancy accommodation and therefore stipulate that single supplements are subject to availability.

SHARING WITH A STRANGER

Should single passengers prefer to share with a stranger of the same gender, Calder & Lawson Tours may be able to assist. However such arrangements are solely between the passengers concerned, and Calder & Lawson Tours accepts no responsibility for compatibility, nor guarantees being able to supply a twin share partner. Such arrangements are entered into on the understanding

that both passengers travel together for the entire journey. Should a twin share partner not be found, or should one party cancel from the tour, at any stage, the single supplement will be applied to the remaining passenger.

TOUR MANAGER

Calder & Lawson Tours tours will be led by a person especially chosen for her/his organisation and people skills. Her/his role is to look after all travel arrangements including baggage and the health, comfort and well-being of the group. Calder & Lawson Tours shall not be liable for any loss or expense arising from any statement, advice or recommendation made by the Tour Manager or any other servant of the Company, nor responsible for any decision made by any person as a result of any such statement, advice or recommendation. The Tour Manager will do her/his best to ensure that your tour is worry free, safe and satisfying. Calder & Lawson Tours reserves the right to make changes to the Tour Manager at any time.

PRIVACY ACT WAIVER

You consent to us providing the following Personal Information to our **suppliers**: Your full name and address, passport number, travel details and your contact details.

ACCOMMODATION

Tour price includes accommodation throughout on a twin share basis, with private facilities, unless otherwise specified.

ITINERARY CHANGES

Calder & Lawson Tours has selected with care and in good faith, the information given and the choice of suppliers but reserves the right, where circumstances necessitate, to change the itinerary and to advise the traveller of these changes. Due to unforeseen circumstances the itinerary may need to be amended during the tour.

INSURANCE

It is mandatory, and a condition of travel, for anyone travelling on a Calder & Lawson Tour to have full and adequate travel insurance cover. Recommended policy provisions can be mailed to all participants. For an additional charge the policy may include cover for pre-existing and declared medical conditions subject to approval from the insurance provider. In the event that travel insurance has been arranged privately, confirmation in writing must be received prior to the date by which the balance of the tour fee is payable.

VACCINATIONS

We strongly recommend that you consult with your doctor or travel doctor, particularly for travel to developing countries.

TRAVELLERS WHO REQUIRE ASSISTANCE

You are required to disclose to us at time of booking, any disability requiring special attention. This includes physical disability, difficulty walking, hearing or eyesight impairment, or any neurological disorders. While every effort is made to accommodate such difficulties, we are not responsible in the event we are unable to do so, and are not responsible for any denial of services by carriers, hotels, or other independent suppliers. Our concern must always be for the enjoyment and welfare of the group as a whole, and we regret that we cannot provide individual assistance to participants for walking, getting on and off motor coaches or vessels, or other personal needs. A physically and mentally able companion must accompany travellers who need such assistance.